

Automatic Landlord Program Application



Please use this application form to request initial set up, addition or removal from the Automatic Landlord Program

1. Provide landlord contact and account information

Please Print

Landlord Name	NSPI Landlord Meter #
Mailing Address	
Home Phone	Cell Phone
Work Phone	Email Address

2. Check the box for your request

Please add the following to the Automatic Landlord Program

Please remove the following from the Automatic Landlord Program

3. Provide information on properties affected

Service Address (include civic #)	Meter #*
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* If you are unable to provide meter numbers, please provide the total number of meters in the building.

4. Review the terms of the program

The Automatic Landlord Program was created so you can benefit from continuous power service at your rental properties without incurring additional connection fees. On the program, electrical service for your selected properties is transferred automatically to you between tenants.

To remain eligible for the Automatic Landlord Program, you need to keep your account current with no overdue bills.

If your account becomes overdue, you need to call and make immediate payment arrangements. If payment is not received, we will remove you from the program. That means when a tenant moves and cancels their power service, your property will be without electricity.

If your tenant's account becomes overdue, they are subject to disconnection for non-payment. If power is disconnected, the program is temporarily suspended. We will not transfer the power to you until the following occurs:

- The tenant moves out and we receive notification of the move, and
- You request that the power be connected in your name.

You will not be responsible for the tenant's overdue account. If a tenant's power is disconnected for non-payment, provincial privacy regulations prevent us from:

- Notifying you of the disconnection, or
- Automatically transferring the meter into your name.

If power is disconnected because bills have not been paid, NS Power will not be responsible for any loss, damage or injury that results from the disconnection of electrical service.

Please provide notice of **10 business days** for any changes, including:

- Sale of property
- New mailing address
- Removal from Automatic Landlord Program

5. Sign to indicate your agreement

An individual must sign this section. If the landlord is a company, then an authorized representative of the company must sign this application.

I agree to the terms of the Automatic Landlord Program, as set out in this document, and request that NS Power process my application as noted in sections 2 and 3.

Landlord Name (Please Print)

Landlord Signature

Date

6. Send the signed form

Return by mail, fax, or scan the completed, signed form and attach to an email.

Mail: Nova Scotia Power Inc
Customer Service
P.O. Box 910
Halifax, NS B3J 2W5

Fax: 1-888-379-0333 (toll free)

Email: autolandlord@nspower.ca

If you have any questions, please contact us at 1-800-428-6230 (428-6230 in metro Halifax).

Office Use Only

Completed by (NSPI Customer Service Rep)

Date